



10 February 2022

**Appointment of Chair and Vice-Chair of the Helensburgh and Lomond
Area Community Planning Group**

Summary

The following report provides information relating to the appointment of a Chair and Vice-Chair for the Helensburgh and Lomond Area Community Planning Group. It outlines the expected time commitment and also gives information on the roles. The Area Community Planning Group is asked to consider making an appointment to the positions of Chair and Vice-Chair.

1. Purpose

1.1 This report asks the Area Community Planning Group to consider the appointment of a Chair and a Vice-Chair.

2. Recommendations

2.1 The Area Community Planning Group is asked to consider the appointment of a Chair and a Vice-Chair.

3. Background

3.1 The previous Chair, Laura Cameron, had been in post since November 2019 and had tendered her resignation from the position with immediate effect from 4th July 2021.

3.2 The Group subsequently considered the appointment of a Chair at the meetings held on 19th August 2021 and 18th November 2021 and it was agreed on both occasions to continue the report to the next meeting of the Group, as there had been no nominations for the role. The Group is therefore required to nominate a member to take on the role of Chair.

3.3 The previous Vice-Chair, Albert Bruce, had been in post since November 2019. In accordance with the Terms of Reference the Chair and Vice-Chair positions are held for a period of 2 years and his term came to an end in November 2021. The Group is therefore required to nominate a member to take on the role of Vice-Chair.

4. Detail

4.1 According to the Terms of Reference the Chair and Vice-Chair, if elected, would serve for a term of 2 years with an option to be re-elected at the end of this time. However, no one person can serve for more than 2 consecutive terms.

4.2 In order to be considered as a candidate for the position of Chair or Vice-Chair the person must be a member of the Helensburgh and Lomond Area Community Planning Group.

4.3 Some further information on the commitment required:-

Attend meetings of the Helensburgh and Lomond Area Community Planning Group;

Attend meetings of the Community Planning Partnership Management Committee or the Full Partnership, in the case of the Vice-Chair to attend these meetings if the Chair is unable to attend;

Time commitment of at least 4 Area Community Planning Group meetings per year usually held in February, May, August and November and 4 pre-agenda meetings per year usually held in January, April, July and October;

To participate in any Short-Term Working Groups as required; and

To engage with officers of the Council in terms of setting the Agenda for the Area Community Planning Group in consultation with the Vice-Chair.

5. Conclusions

5.1 The Area Community Planning Group is asked to consider the appointment of a Chair and Vice-Chair.

6. SOA Outcomes

6.1 This report does not link to any specific Outcome as it relates to the administrative arrangements.

Name of Lead Officer